



PORT OF NEHALEM

P. O. Box 476
Nehalem, OR 97131-0476

PORT OF NEHALEM BOARD MEETING May 25th, 2016

CALL TO ORDER:

Chairman Lindy Scovell called the meeting to order at 7:38 p.m.

Roll Call – Commissioners present: Rick Dart, Terry Fullan, Steve Huber, and Loren Remy.

Pledge of Allegiance.

Public Present: Jack & Sheila Weichal, Dave Devault, Daryl Winego, Jack Thayer, Steve Neahring, Jake Hanke, and Neil Worf. Secretary: Karrie Purdom.

Guest Speaker:

Geoff Wullschlager, Wheeler City Manager addressed the board for approval on funding the waterfront restroom expenses. Geoff provided the board with a more current cost estimate. The board approved unanimously 5-0 to pay Coastal Maintenance & Plumbing, LLC in the amount of \$2,434.85. The funds will be paid from the Ports budget line item #20 for Wheeler Project.

Commissioner Lindy Scovell requested a vote to amend tonight's agenda to allow the approval of the 2016-2017 Budget, as well as the approval of the Property Maintenance Reserve Fund. The board voted unanimously to approve the amendment to the agenda 5-0.

The board voted unanimously 5-0 to adopt the 2016-2017 Budget. The board also voted unanimously 5-0 to approve the Property Maintenance Reserve Fund.

1. **ADMINISTRATION**
 - A. Minutes of April 27th, 2016 Board Meeting – Approved
 - B. Financial Statement for April 2016 – Approved
 - C. Bills for April 2016 – Approved

D. Channel Crew:

1. **Gregory:** Lindy reported the Tug is back in our dock. The repairs that were done are bottom painting, repair to the propeller, and a couple of holes patched near the stern. Rick mentioned Leo has expressed he'd like the Port to purchase the trailer that was made specifically for the tug. The board had discussion on the idea but no decision was made.

2. **River:** None

2. OLD BUSINESS

A. Lindy reported he attempted to contact Jiffy with no response, so he doesn't know if Jiffy has anything to do with the removal of the tree in the river at the Sports Camp. Jack Thayer questioned if anyone has offered to pay for the removal. Rick noted that the only involvement the Port would provide is the use of the tugboat to move the tree from point A to point B.

The board determined they will meet with Greg Jenks for two workshops, for the purpose of creating the updated Strategic Business Plan. The dates and time are Wednesday, June 8th at 7pm and Wednesday, July 13th at 6pm. Terry noted he will be unable to attend the workshop in July.

3. NEW BUSINESS

A. Rick informed the board we'd like to finish up the improvements to the property. Those being, pouring a pad for the dumpster, as well as the seconds parking spot in front of the office. Planting shrubs between the parking spot, and the apartment yard for separation, and building a wood fence surrounding the dumpster. Rick also wanted to bring to the boards attention the area where the Tiderunners storage sits is unusable space in the winter time and feels perhaps it would be a better use of space if we were to rock it for additional parking. Loren questioned the need for any additional parking. Rick noted that if it were rocked, the employees could use it for parking as well as when the garbage truck comes to empty the dumpster, it wouldn't create deep tire impressions in the grass. The board agreed to complete these items.

Terry mentioned that the siding was not completed on the front of the office, and it also still needs to be painted to match the rest of the building. Rick commented that as soon as Clint has all the buoys out he'll be coming in to his down time and better able to address those tasks. He also noted that Clint has expressed he would prefer to not do the work in the apartment, so we will need to hire out the work that needs to be addressed with the rental. Rick also shared with the board that in the past, the renter had been doing the mowing of the property. We had decided to have Jack Jr. do the mowing. However, he is no longer working for the Port as he has moved to Tillamook. Therefore we need to decide if we add this to Clint's duties, or have the renter resume, which is not his first choice, or have an outsider come in to maintain it. Rick shared that he has contacted a few different people but they were not taking new clients. Jack Thayer suggested Alan Scovel, Rick said he'd get in touch with Alan.

- 4. MAIL OF INTEREST:** Karrie informed the board the EDC is holding their vote for new board members and are requesting the Ports vote as a collective. She explained our board needs to come to a consensus on this tonight because the EDC election is prior to our next board meeting. The Port board cast their collective majority votes for Michele Bradley, Tammy King-Crosby, and James Welsh.

Karrie mentioned to the board that Clint would like to know if the Port would consider covering the cost of the raingear and boots he needs for his job. The board felt that these were not items specific to the job and could be used outside of work, therefor the board felt the Port was not responsible for the expense. They do, however feel that the purchase of Floatcoats to be kept on board the tug are the responsibility of the Port.

- 5. PUBLIC COMMENTS:** None
- 6. COMMISSIONER COMMENTS:** Terry requested that we add Travis Williams to the next meeting's agenda. He is a professional photographer who is venturing into the use of drones and Terry felt he might be a good resource to use for aerial photography of the river. Loren shared with the board an update on meeting with the USGS which will likely be in August. He felt it would be good to invite others to the meeting such as the Lower Nehalem Watershed Council.
- 7. ADJOURN MEETING:** 8:40pm

Attest _____

Approved _____