



PORT OF NEHALEM

P. O. Box 476
Nehalem, OR 97131-0476

REGULAR BOARD MEETING MINUTES

July 25th, 2018

6:30 P.M.

NCRD BUILDING – Room 7

CALL TO ORDER:

Pledge of Allegiance

Present: Commissioners Huber, Remy, Devault, Fullan, Laviolette.

Guests: Jack & Sheila Weichal, John & Terrie Hull, Jack Thayer, Ray Steele, Mark Telhed, Donna Morrow

1. ADMINISTRATION

- A. Janice Laviolette sworn in as new Commissioner
- B. Board Meeting Minutes of June 2018 meeting approved, 5-0 vote
- C. Accepted current Financial Statement as presented, 5-0 vote
- D. June/July Bills accepted as presented – June 2018, 5-0 vote
- E. Channel Crew – Joe Hayes, not present
 1. Gregory: --
 2. River: Comm. Devault reports that he's received good feedback about this year's placement of buoys

2. OLD BUSINESS

- A. Formally voted to decline NCRD Pool project donation, President Huber to reply formally.
- B. Took no action about new exterior lighting concerns
- C. Clarified that the USGS Sedimentation Assessment will be ongoing until fall of 2019 and that they will likely have an interim presentation late Fall of 2018. The total cost of approximately \$44,000 will be billed in six quarterly invoices, the first of which has already been paid. Gene Dieken was tasked to contact Angela Oslund, Wheeler City Manager, to arrange for their cost-sharing payment of \$5,000.
- D. With a 5-0 vote the Board voted to have staff produce quarterly budget reports.

3. NEW BUSINESS

- A. Introduce New Office Manager
- B. Board passed a resolution to enable President Huber and Gene Dieken to have administrative access to the online portal of the Port's LGIP investment account. Resolution text below.

The board of Directors of the Port of Nehalem hereby requests that Oregon State Treasury Local Government Investment Pool create online access accounts to the Port's account for Steve Huber, board chair and Gene Dieken, office manager.

4. MAIL OF INTEREST:

- A. Board declined to re-join Tillamook County Economic Development, declined to re-join citing cost and lack of sponsored projects in North Tillamook County.
- B. Notice of a City of Nehalem meeting to discuss changes to flood hazard zone sparked a discussion about flood hazard to Port Property. Audience members agreed to bring latest maps for commissioners' consideration

5. PUBLIC COMMENTS: Jack & Shiela Weichal raised concerns that the district may not be in compliance with Oregon Statute ORS 198.220 which requires districts to furnish a surety bond or irrevocable letter of credit for any employee or officer who has direct access to district financial instruments. Gene Dieken tasked to determine if the Port is in compliance.

6. COMMISSIONERS COMMENTS: Comm. Huber requested that Gene to keep Board informed of renter comments/questions. Comm. Remy asked Gene to let the board know if more hours are required to manage the Port's office.

7. ADJOURNED: 7:29 pm

Approved by Board President Steve Huber _____

Date _____