



Port of Nehalem

PO Box 476 Nehalem, OR 97131-0476

Regular Board Meeting Minutes

February 27th 2019, 6:30 P.M., NCRD BUILDING – Room 7

Called to order: 630: pm

Pledge of Allegiance

Constituents: Ray Steele, Dave Bell, Donna Morrow, Char von Ahlefeld, Marjorie Neilsen

Commissioners: Steve Huber, president; Terry Fullan, vice-president; Dave DeVault, secretary-treasurer; Darrell Winegar

Staff: Gene Dieken, Joe Hayes

1. ADMINISTRATION

A. Accepted Board Meeting Minutes of January 2019 -- M: W, S: D, Vote: 4 Aye.

B. Accepted Financial Statement of January 2019 -- M: W, S: F, Vote: 4 Aye.

C. Accepted Bills of January 2019 -- M: W, S: F, Vote: 4 Aye.

D. Channel Crew Report

Hayes has worked hard to clean up the Port's shed. He noted that there remain many 5-gallon buckets of unused anti-foul bottom paint. We need to determine if any of it is useful for our needs now.

Hayes asked board about buoy order for new season: should we phase in more large-base buoys for channel markers? Right now there are 19 channel markers. He will compile a seasonal order of new units for board approval.

Raising the water heater off the garage floor in the rental house is still on the agenda.

Huber confirmed that Hayes has adequate time to do the cormorant hazing. Hayes reported that generally the cormorant count is lower

E. Office Report

Dieken reported that he will attend a State of Oregon Local Budget training in Lincoln City on February 28

2. OLD BUSINESS

A. Report on Cetera CD transfer and TLC CDs maturity deadlines. Dieken reported that Cetera "CD" was not a CD but that it had reverted to passbook savings. To redeem the funds either Fullan or Huber can contact Columbia Bank.

The two TLC CDs are mature and need to be redeemed by both Fullan and Huber by March 10. Fullan agrees to arrange details.

B. Report on rental lease renewals. Dieken reported that our house renter had complied with the board's request to have significant liability insurance and name the Port as additional insured. Lease with documentation of insurance (Mar.-Feb., 2020) was presented to Huber to sign.

The renters of the warehouse could not obtain additional-insure coverage from their agent who said is seemed unusual to do so for a storage facility. Dieken reported that that have very adequate insurance coverage including liability. Commissioner accepted renters' documented insurance coverage and the new lease (Mar.-Feb., 2020) was presented to Huber to sign.

Board made a motion to renew both leases. M: D, S: W, Vote: 4 aye.

C. Review three quotes for replacement of skiff outboard motor and vote to purchase. After reviewing three bids the board voted to accept the bid of Greg's Marine Service for a 70hp Yamaha. M: D, S: F, Vote: 4 aye.

D. Consider donation to NCRD Pool A Thon: Commissioners approved a \$250 donation the NCRD Pool A Thon. M: D, S: W, Vote: Fullan, Winegar, Devault aye, Huber no.

E. Passed a resolution to appoint Gene Dieken as Port's registered agent and the Port's office as registered office as required by ORS 198.340. M: F, S: D; Vote 4-0

F. Update on bank stabilization project. Devault reported little activity as the team waits for the weather to improve.

G. Employee evaluation process update: Fullan reported that Dieken's evaluation had been done and Hayes is scheduled. Winegar suggested that we also do one for Steinbach.

3. NEW BUSINESS

A. Consider request by Dragon Boat Team (von Ahlefeld & Neilsen) to store their two outrigger kayaks at the Port. Perhaps by adding a rack to the west site of their storage shed. Also they will put in the Dragon Boat within the week. Commissioners were receptive.

B. Appoint a Budget Officer and Budget Committee. Review tentative Budget Calendar. Will be present at March 27 meeting.

D. May 2019 election update. Three current commissioners are filed and will be on the ballot. Cory Hua is running for the unexpired two-year term

4. MAIL OF INTEREST

Nehalem Scenic River Corridor approved.

5. PUBLIC COMMENTS None.

6. COMMISSIONERS COMMENT

USGS has secured additional funding to make current bathymetric survey of the bay.

7. ADJOURN. 7:35 pm