



Port of Nehalem

PO Box 476 Nehalem, OR 97131-0476

Regular Board Meeting Minutes

May 22nd 2019, 6:30 P.M., NCRD BUILDING – Room 7

Call to order: 6:30 PM

Pledge of Allegiance

Commissioners: Steve Huber, president; Terry Fullan, vice-president; Dave DeVault, secretary-treasurer; Darrell Winegar, Janice Laviolette

Staff: Gene Dieken

Constituents: Ray Steele, Jack Thayer, Cory Hua, Heidi Stacks, Craig Stacks, Steve Neahrng

1. ADMINISTRATION

- A. Accepted Board Meeting Minutes of April 2019. Moved Fullan, Seconded Laviolette, 5-0
- B. Accepted Executive Session Minutes of April 2019, Moved Winegar, Seconded Laviolette, 5-0
- C. Accepted Financial Statement of April 2019, Moved Laviolette, Seconded Winegar, 5-0
- D. Accepted Bills for April 2019. Moved Laviolette, Seconded Winegar, 5-0
- E. Channel Crew Report:
 - Buoy deployment in progress.
 - Zimmerman and D. Laviolette have expressed concerns about deployment & timing.
 - Man door & jamb in the shop replaced.
 - Two new Tiderunners boats are being stored under blue tarps on the north side of the warehouse.
- E. Office Report: Janet Lease from NBWA coached us in developing our 2019-20 Budget in four sessions. Thanks!

2. OLD BUSINESS

- A. Announced Budget Committee members: Cory Hua, Mark Tellhed, Steve Neahrng, Jim Neilsen, Jack Thayer.
- B. Update on Port Shop safety plans. Insurer SDIS representative will be present on May 29 to cover risk mitigation and safety plan.

C. Update on bank stabilization project: Two pages left to complete before sending application to Army Corp of engineers. Telled detailed some of the permit paperwork requirements for stabilizing the southern 492 feet of riverbank in FY 2019-20. Rough estimate of cost is \$20 per foot.

D. USGS Sedimentation Project results may be delayed to September 2020 (Fullan later requested a correction to Sept., 2019). Handoff from departing Commissioner Fullan to another commissioner was tabled till June, 2019 meeting.

3. NEW BUSINESS

A. Update on Skiff problems: Skiff began leaking during cormorant hazing. A small crack was found in the seam between the starboard gunnel and bottom panel. Skiff was hauled out and cracked area was welded. This repair was effective but didn't completely stop the leak. A more extensive repair will likely be needed.

B. Public Records Requests policy. Dieken stated that the Port had recently gotten two public records requests from a clearinghouse. One of the requests was broad enough to require significant staff time. Dieken will get advice from the staff of Special Districts of Oregon.

4. MAIL OF INTEREST: None.

5. PUBLIC COMMENTS: Jack Thayer noted there will be a June 4th public meeting to discuss spending of Transient Lodging Tax revenues.

6. COMMISSIONERS COMMENTS: Fullan welcomed Cory Hua as a new Commissioner and wished him good luck.

--DeVault inquired about progress of getting a credit card for the Port. Dieken noted it was still in progress.

--Huber inquired about a potential project to fill 20 acres north of the sewer plant. The Port will add to new business on the June agenda.

7. ADJOURNED: 7:20 pm

Approved _____ Steve Huber, chair

Attest _____ Dave DeVault, secretary-treasurer