

# Port of Nehalem

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## Regular Board Meeting Minutes

October 28, 2020, 6:30 p.m., NCRD Doyle Room

**Called to order: 6:30 pm**

**Pledge of Allegiance**

**Commissioners:** Steve Huber, president; Janice Laviolette, vice-president; Darrell Winegar,

Cory Hua

**Staff:** Gene Dieken, Joe Hayes

**Constituents:** Dave Bell, Jack Thayer, Ray Steele

### 1. ADMINISTRATION

- A. Accepted Board Meeting Minutes for September. Moved: Laviolette, seconded: Winegar. Vote 4-0
- B. Accepted Financial Statement for September. Moved: Winegar, seconded: Hua. Vote 4-0
- C. Accepted Bills for September. Moved: Laviolette, seconded: Hua. Vote 4-0
- D. Channel Crew Report. Only a few buoys up river remain to be retrieved. 32 hours of part time help were utilized. Anti-fouling applied to buoys at the beginning of the season worked very well to reduce the amount of cleaning required upon retrieval. Siding of the west warehouse exterior wall is complete and two coats of premium paint were applied.
- E. Office Report. An insurance appraiser from our provider will visit on Nov.9 . This is a routine periodic update. Accountant is finalizing the annual financial review.

### 2. OLD BUSINESS

- A. Tug replacement status. Norvelle is working on the deck of the new boat and will start the building the house by November. A few decisions remain about accessories as the boat nears completion
- B. Update on Nehalem Bay Wastewater bank stabilization project. Port has been in contact with NB Wastewater, the no-net-rise report contractor and Tilla. Co Public Works about status. An intergovernmental agreement between NBWA and TC Public Works could set the project to begin Spring '21.
- C. Status of future dredging plans: Dieken contacted FEMA about the process required to handle dredge spoils and stay in compliance with no-net-rise requirements. FEMA representative said that they could help with temporary and permanent spoils sites. Additionally the Oregon Public Ports dredging partnership has a program to work with small ports. Dieken contacted Business Oregon which oversees the dredging partnership.
- D. Emergency repair of McDonald Road levy erosion. Ports supplied exact location data to all concerned parties
- E. USGS Survey final presentation update. Meeting on December 10 at 3 p.m. was scheduled for final presentation. Dieken will expedite.
- F. Adding Zoom meeting capability for Port meetings. See E. above.
- G. Renewal of Dept. State Lands dredging permit. Oregon DSL declined to renew.

**3. NEW BUSINESS**

**A.** Repairs to heating in rental house. Repairs have been scheduled.

**B.** Employee evaluations: Winegar and Hua will conduct.

**4. PUBLIC COMMENTS:** Thayer noted he'd been working on an IRA program for Mohler Coop and was impressed with their Simple IRA plan.

Steele wanted information about safety plans the Port has for 6<sup>th</sup> Street adjacent to the Port's properties. No new actions taken to-date but we are working on a plan to implement Spring '21 .

**5. COMMISSIONERS' COMMENTS:** none

**6. ADJOURNED:** 7:20 pm