

# Port of Nehalem

PO Box 476  
Nehalem, OR 97131  
Tel: 503-368-7212  
portofnehaem@nehalem.tel.net

## Budget Committee Meeting Minutes

North County Recreation District Building, School House Room

April 26, 2023 at 5:30 PM

### Budget Committee present:

Jack Thayer, Doug Marshall, Steve Neahring, Donna Morrow

### Commissioners Present:

Steve Huber, President, Janice Laviolette (Budget Officer), Darrell Winegar, Damian Laviolette, Dave DeVault

1. Steve Huber called the meeting to order at 5:47pm.
2. Jack Thayer elected Budget Committee Chair by unanimous vote of Committee members and Commissioners.
3. Donna Morrow was designated Secretary by unanimous vote of Committee members and Commissioners.
4. Steve Huber read 2023-2024 Budget Message.
5. The Committee began review and deliberation of the Proposed Budget – general budget and reserve funds - as presented.
  - a. Jack questioned the amount proposed on LB-20, Line 2 for LGIP interest. Janice noted the amount of \$7,000 was the same amount adopted in the 2022-2023 Budget and was not fully reviewed during preparation of this budget. Janice clarified the proposed figures were based on previous years adopted budget amounts. Actual figures (revenue and expenses) are not represented, but detailed information is available. Following discussion, no changes were made.
  - b. Revised LB-30 showed the replacement of \$25,000 for Interfund Transfers to the Channel Maintenance Reserve Fund. That amount had been removed from the previous version of the Proposed Budget.
  - c. Personnel Expenses were reduced from \$59,310 to \$54,300. This reduction still leaves an anticipated excess of \$12,000. Inquiry re: Line 9 Port's IRA Contribution: IRA Regula + Incentive. None of the current employees are eligible. Following discussion, no changes were made.
  - d. Doug recommended the amount proposed on LB-31a, line 24 for attorney expenses be reduced to \$5,000. Following discussion, no changes were made.
  - e. Jack asked for figures on LB-31b, Lines 2-7 for first and second preceding years. They were erroneously omitted during preparation of the proposal.

- f. Question whether the \$8,000 balance due on the Nehalem River Stream Gauge is reflected. It is included on LB – 30, Capital Outlay, Line #22.
6. Hear Public Comments: None
  7. Jack moved for approval of the Port of Nehalem 2023-2024 Budget. Motion seconded by Doug Marshall. Motion carried by unanimous vote.
  8. Jack moved for approval of the Tax Rate of \$0.1136 per thousand. Motion seconded by Darrell Winegar. Motion carried by unanimous vote.
  9. Adjourned: 6:25 p.m.

Approved:

  
\_\_\_\_\_  
Jack Thayer, Budget Committee Chairman

Date: 5-5-23

  
\_\_\_\_\_  
Donna Morrow, Budget Committee Secretary

Date: 5/1/23