

# Port of Nehalem

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## Board Meeting Minutes

July 26, 2023, 6:30 p.m.

NCRD School House Room, Nehalem, OR

Call to order: 6:30pm

Pledge of Allegiance

### Commissioners:

Steve Huber – President

Janice Laviolette – Vice President

Dave DeVault - Secretary/Treasurer

Damian Laviolette - Absent

Darrell Winegar

**Staff:** Cammy Hickman

**Constituents:** Jack Thayer, Ray Steele, Mrs. O'Connor, Cliff Kemp

### 1. ADMINISTRATION

A. Accept Board Meeting Minutes for June.

B. Accept Financial Statement for June.

C. Accept Bills for June.

The meeting was called to order at 6:28 pm. Jack Thayer inquired about payment to SAIF. Dave Devault moved and Darrell seconded a motion to accept June Minutes, financials and bills. Motion carried 4-0.

D. Office Report – Cammy Hickman:

- Registered for SDAO Conferences – Board Member Duties, Liabilities and Responsibilities – Newport in August and Board Member Relations, Expectations and Ethics – Astoria in September.
- Estimate for Office window repair came in at \$325 from Kiwi Glass and \$280 - \$310 from Glasco.LB 50 & Resolution adopting 2023-2024 Budget sent to Tillamook
- County Audit Preparation Checklist received from Accuity – Due by 8/1/2023, Field Visit 8/28. I'm reviewing the checklist and will have several questions.
- Office Equipment. A proposal was presented to lease a new Multi-Function Printer to replace the MFP purchased in January 2018. Toner costs for black and color toner for the current equipment will be approximately \$300. The main advantage to a lease is all supplies and maintenance are included. Monthly lease is quoted at approximately \$50 per month. Following discussion, the Board decided not to lease a new unit.

E. Field Operations Report: Dave reported he and Kevin reset a couple of buoys. He will be staining the deck.

### 2. OLD BUSINESS

A. Dale Stockton Memorial: Dave presented a photo of the proposed decals for renaming the Tug to the D.E. Stockton. PSI is quoting a cost of \$465 installed. Cost approved. Jack Thayer inquired about levee status.

**3. NEW BUSINESS:**

A. Char von Ahlefeld – Tide Runners/Insurance: Char could not be present. Item tabled to August meeting.

**4. PUBLIC COMMENTS:**

- Jack Thayer discussed status of tide gauge and inquired about insurance coverage amount. Cammy had not followed up with Veltri Insurance. He also had additional comments on the Salmonberry Trail project.
- Cliff Kemp briefed everyone about City of Wheeler activities. Cliff is now City Mayor. Karen Matthews, City Council President and Pax Broder, City Manager. There will be a new representative from the City attending the Port meetings. A new Waterfront Development Committee has been established. Health District will begin construction of the new facility with completion in January, 2025. There is now a 1 million loan in place to repair city water system. Service Creek reclamation project will begin spring of 2024. New restrooms are slated for 2024.

**5. COMMISSIONERS' COMMENTS:** None

**6. ADJOURN:** Meeting adjourned at 7:00 pm **Next Meeting will be August 23, 2023 6:30pm.**

**Submitted:**

Cammy Hickman, Office Manager