

FORM LB-20

RESOURCES

GENERAL

Port of Nehalem

Budget for 2022-2023

Historical Data									
Actual	Adopted								
2nd Preceding Year 2019-20	1st Preceding Year 2020-21	This Year 2021-22	RESOURCE DESCRIPTION			Budget Officer Proposed	Budget Cmte. Adopted	Port Board Adopted	
				Beginning Fund Balance:					
757,058	791,883	1,098,700	1	Available cash on hand			1,300,000	1,300,000	1,300,000
24,264	7,206	7,000	2	Interest			6,100	6,100	6,100
781,322	799,089	1,105,700	3	Total Cash on Hand			1,306,100	1,306,100	1,306,100
			4	OTHER RESOURCES					
45,862	53,240	93,106	5	Timber Sales Revenue			38,300	38,300	38,300
25,299	24,649	25,500	6	Property Leases			25,060	25,060	25,060
	2,500	2,500	7	City of Wheeler USGS sed. survey cost share					
100,030	111,030	60,000	8	Interfund Transfers					
3,614	3,503	4,500	9	ODFW Grant			2,600	2,600	2,600
174,805	194,922	185,606	10	Total of Other Resources			65,960	65,960	65,960
			11	Taxes to be levied:					
144,783	146,785	146,100	12	Taxes estimated to be received			155,000	155,000	155,000
3,874	3,684	4,000	13	Taxes collected in year levied			3,800	3,800	3,800
1,104,784	1,144,480	1,441,406	14	TOTAL RESOURCES			1,530,860	1,530,860	1,530,860

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Expenditure Description

FORM LB-30

Port of Nehalem

Budget For Next Year 2022-23

Historical Data			REQUIREMENTS DESCRIPTION				Proposed by	Budget Cmte.	Adopted by	
Actual							Budget Officer	Approved	Port Board	
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2021-22								
			1	PERSONNEL SERVICES						
14,802	13,549	20,000	2	Part-time Office Staff		20,000	20,000	20,000		
12,026	10,710	25,000	3	Part-time Field Staff (includes Hayes IRA contributions)		25,000	25,000	25,000		
26,828	24,259	45,000	4	TOTAL PAYROLL COST FEDERAL & State		45,000	45,000	45,000		
2,687	2,435	4,500	5	FICA – SS & Medicare		4,500	4,500	4,500		
1,425	1,410	2,500	6	SUTA State Unemployment Tax, WBF, Trans. Tax		2,500	2,500	2,500		
	1,339	5,000	7	Port's IRA Contributions: IRA Reg. + Incentive		5,000	5,000	5,000		
2,224	2,101	2,310	8	Workers Comp		2,310	2,310	2,310		
6,498	7,285	14,310	9	Total Payroll Tax Expense		14,310	14,310	14,310		
33,326	31,544	59,310	10	TOTAL PERSONNEL SERVICES		59,310	59,310	59,310		
			11	Total Full-Time Equivalent (FTE) 1						
			12	MATERIALS AND SERVICES						
			13	See Attached Detail – LB_31						
42,435	38,187	96,300	14	TOTAL MATERIALS AND SERVICES		117,300	134,000	134,000		
			15	CAPITAL OUTLAY						
86	112,459	8,000	16	Field Equipment		8,000	8,000	8,000		
2,160		8,000	17	Office Equipment		8,000	8,000	8,000		
2,246	112,459	16,000	18	TOTAL CAPITAL OUTLAY		16,000	16,000	16,000		
			19	INTERFUND TRANSFERS						
24,117	9,377		20	Channel Maintenance Reserve Fund			25,000	25,000		
10,000	4,366	10,000	21	Property Maintenance Reserve Fund						
		25,000	22	Equipment Reserve Fund						
29,540		10,000	23	General Operating Contingency Reserve Fund						
30,048	31,000		24	Property Loan Reserve Fund						
93,705	44,743	45,000	25	TOTAL INTERFUND TRANSFERS		0	25,000	25,000		
			26	OPERATING CONTINGENCY						
717,751	629,088	1,226,796	27	RESERVED FOR FUTURE EXPENDITURE		1,338,250	1,296,550	1,296,550		
64,291			28	UNAPPROPRIATED ENDING BALANCE						
953,754	856,021	1,443,406	29	Total Requirements NOT ALLOCATED		1,530,860	1,530,860	1,530,860		
			30	Total Requirements for ALL Org.Units/Programs within fund						
			31	Ending balance (prior years)						
953,754	856,021	1,443,406	32	TOTAL REQUIREMENTS		1,530,860	1,530,860	1,530,860		

DETAILED EXPENDITURES

GENERAL

FORM LB-31a

**Port of Nehalem
Budget For 2022-23**

Historical Data			EXPENDITURE DESCRIPTION		Budget Officer Proposed	Budget Cmte. Adopted	Port Board Adopted
Actual	Adopted Budget						
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2022-22					
			1	PROFESSIONAL SERVICES			
3,905	3,164	5,200	2	ODFW Cormorant Hazing	5,200	5,200	5,200
		4,000	3	Attorney/Legal Expenses	4,000	10,000	10,000
6,150	6,150	8,000	4	Auditor and State Filing Fee	8,000	8,000	8,000
		4,000	5	Consultants/Contracts	4,000	6,000	6,000
		2,500	6	Engineering Fees	2,500	4,000	4,000
			7	Memberships			
10,055	9,314	23,700	8	TOTAL PROFESSIONAL SERVICES	23,700	33,200	33,200
			9				
			10	COMMISSIONER EXPENSES			
330		1500	11	Education/Training	1,500	1,500	1,500
691	1,399	2,500	12	Reimb. Travel (lodging, mileage, meals, phone)	2,500	2,500	2,500
2,496	1,732	3,000	13	Meeting/Per Diem Compensation	3,000	3,000	3,000
450	428	3,000	14	Public Relations	3,000	3,000	3,000
3,967	3,559	10,000	15	TOTAL COMMISSIONER EXPENSES	10,000	10,000	10,000
			16				
			17	RENT/UTILITIES			
155	240	300	18	NCRD Meeting Room	300	500	500
464	416	500	19	Waterway Lease	500	500	500
5096	4935	6,000	20	Property Utility Expenses	6000	6,000	6,000
5,715	5,591	6,800	21	TOTAL RENTS /UTILITIES	6,800	7,000	7,000
19,737	18,464	40,500	22	SUBTOTAL	40,500	50,200	50,200

DETAILED EXPENDITURES

GENERAL

FORM LB-31b

PORT OF NEHALEM

Historical Data								Budget For 2022-23		
Actual		Adopted Budget	EXPENDITURE DESCRIPTION					Budget Officer	Budget Cmte.	Port Board
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2022-22						Proposed	Approved	Adopted
19,348	19,348	42,500	1	SUBTOTAL FROM LB-31 a				40,500	50,200	50,200
			3	OFFICE OPERATIONS EXPENSES						
	922	1,000	4	Election Expenses					1,000	1,000
3,395	3,196	5,000	5	Insurance Expenses				5,000	10,000	10,000
684	1,050	1,500	6	Legal Ads				1,500	1,500	1,500
2,878	1,521	3,800	7	Office Supplies & Expenses				3,800	3,800	3,800
767	412	1,500	8	Memberships				1,500	1,500	1,500
7,724	7,101	12,800	9	TOTAL PROFESSIONAL SERVICES				11,800	17,800	17,800
			11	FIELD OPERATION EXPENSES						
6,537	5,865	10,000	12	Channel Markers & Crab Rock Buoy				10,000	10,000	10,000
1,104	766	3,000	13	Field Tools & Equipment				3,000	3,000	3,000
2,955	147	10,000	14	Boat Expenses				10,000	10,000	10,000
4,243	3,992	12,000	15	Property Maintenance				40,000	40,000	40,000
		4,000	16	Miscellaneous Field Expenses						
			17	Marine Related Matching Grant						
524	968	2,000	18	Fuel				2,000	3,000	3,000
15,363	11,738	41,000	19	TOTAL FIELD EXPENSES				65,000	66,000	66,000
			20							
42,435	38,187	96,300	21	TOTAL EXPENDITURES				117,300	134,000	134,000
			22	UNAPPROPRIATED ENDING FUND BALANCE						
42,435	38,187	96,300	23	TOTAL FROM LB-31a and LB-31b				117,300	134,000	134,000

RESERVE FUND – CHANNEL MAINTENANCE

Fund authorized & established by Resolution/Ordinance 2016-02 on June 22, 2016. Must be renewed or abolished by FY2025-26.

FORM LB-11cm

**Port of Nehalem
Budget For 2022-23**

Historical Data							
Actual		Adopted Budget	DESCRIPTION – RESOURCES & REQUIREMENTS				
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2021-22			Budget Officer Proposed	Budget Cmte. Approved	Port Board Adopted
			1	RESOURCES			
			2	Beginning Fund Balance:			
803,326	803,326	970,379	3	Cash on hand	970,379	970,379	970,379
			4	Earnings from temporary investments			
110,000	110,000		5	Transferred from other funds		25,000	25,000
913,326	913,326	970,379	6	Total Resources, except taxes to be levied	970,379	995,379	995,379
			7				
913,326	913,326	970,379	8	TOTAL RESOURCES	970,379	995,379	995,379
			9	REQUIREMENTS			
			10	Materials & Services			
		12,500	11	Contract (Engineering, NOAA etc.)	12,500	12,500	12,500
1,208	416	890,000	12	Channel Maintenance	890,000	890,000	890,000
		25,000	13	Minor Maintenance	25,000	25,000	25,000
		30,000	14	Nehalem-Bank Stabilization	30,000	30,000	30,000
8,169	8,178		15	USGS Sedimentation Survey			
			16	Dredge Spoils Remains			
		10,000	17	Misc Emergency Expenses	10,000	10,000	10,000
9,377	8,594	967,500	18	TOTAL MATERIALS AND SERVICES	967,500	967,500	967,500
			19				
903,949	904,732	2,879	20	RESERVED FOR FUTURE EXPENDITURE	2,879	27,879	27,879
913,326	913,326	970,379	21	TOTAL REQUIREMENTS	970,379	995,379	995,379

RESERVE FUND – PROPERTY MAINTENANCE

Fund authorized & established by Resolution/Ordinance 2016-01 on May 25, 2016. Must be renewed or abolished by FY2025-26.

FORM LB-11pm

**Port of Nehalem
Budget For 2022-23**

Historical Data							
Actual	Adopted Budget			DESCRIPTION – RESOURCES & REQUIREMENTS	Budget Officer	Budget Cmte.	Adopted by
2 nd Preceding Year 2019-20	1 st Preceding Year 2010-21	This Year 2021-22			Proposed	Approved	Port Board
			1	RESOURCES			
			2	Beginning Fund Balance:			
19,575	19,575	35,375	3	Cash on hand	60,375	60,375	60,375
10,000	10,000	25,000	4	Transferred from other funds			
29,575	29,575	60,375	5	Total Resources, except taxes to be levied	60,375	60,375	60,375
			6				
29,575	29,575	60,375	7	TOTAL RESOURCES	60,375	60,375	60,375
			8	REQUIREMENTS			
			9	Materials & Services			
		10,000	10	Minor Maintenance	10,000	10,000	10,000
4,201		5,000	11	Minor Dock Repair	5,000	5,000	5,000
		25,000	12	Service buildings updates	25,000	25,000	25,000
4,201		40,000	13	TOTAL MATERIALS AND SERVICES	40,000	40,000	40,000
			14				
25,374	29,575	20,375	15	RESERVED FOR FUTURE EXPENDITURE	20,375	20,375	20,375
29,575	29,575	60,375	16	TOTAL REQUIREMENTS	60,375	60,375	60,375

RESERVE FUND – EQUIPMENT

Fund authorized & established by Resolution/Ordinance 2015-01 on June 24, 2015. Must be renewed or abolished by FY2025-26.

FORM LB-11er

**Port of Nehalem
Budget For 2022-23**

Historical Data			DESCRIPTION – RESOURCES & REQUIREMENTS	Budget Officer Proposed	Budget Cmte. Approved	Port Board Adopted
Actual	Adopted Budget					
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2021-22				
			1	RESOURCES		
			2	Beginning Fund Balance:		
67,500	87,500	31,030	3	56,000	56,000	56,000
20,000	40,000	25,000	4			
87,500	127,500	56,030	5	56,000	56,000	56,000
			6			
87,500	127,500	56,030	7	56,000	56,000	56,000
			8	REQUIREMENTS		
			9	Materials & Services		
			10	35,000	35,000	35,000
9,270	112,459	5,000	11	5,000	5,000	5,000
9,270	112,459	40,000	12	40,000	40,000	40,000
			13			
78,230	15,041	16,030	14	16,000	16,000	16,000
87,500	127,500	56,030	15	56,000	56,000	56,000

RESERVE FUND – PROPERTY LOAN DEBT FUND

Fund authorized & established by Resolution/Ordinance 2016-01 on May 25, 2016. Must be renewed or abolished by FY2025-26.

FORM LB-11pldb

LOAN DEBT RETIRED November 25, 2020

Port of Nehalem

Budget For 2023-23

Historical Data			DESCRIPTION – RESOURCES & REQUIREMENTS	Budget Officer Proposed	Budget Cmte. Approved	Port Board Adopted
Actual	Adopted Budget					
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2021-22				
			1	RESOURCES		
			2	Beginning Fund Balance:		
			3	Cash on hand		
30,000	5,900		4	Transferred from other funds		
			5	Total Resources, except taxes to be levied		
			6			
30,000	5,900		7	TOTAL RESOURCES		
			8	REQUIREMENTS		
1,694	75		9	Property Note Interest		
28,354	5,508		10	Property Note Principal		
30,048	5,583		11	TOTAL REQUIREMENTS		
			12			
-48.00			13	RESERVED FOR FUTURE EXPENDITURE		
30,048	5,583		14	TOTAL REQUIREMENTS		

RESERVE FUND - CONTINGENCY

FORM LB-11cont

**Port of Nehalem
Budget For 2022-23**

Historical Data			DESCRIPTION – RESOURCES & REQUIREMENTS	Budget Officer Proposed	Budget Cmte. Approved	Port Board Adopted
Actual		Adopted Budget				
2 nd Preceding Year 2019-20	1 st Preceding Year 2020-21	This Year 2021-22				
			1	RESOURCES		
			2	Beginning Fund Balance:		
	40,000	145,000	3		155,000	155,000
40,000	105,000	10,000	4			
40,000	145,000	155,000	5	Total Resources, except taxes to be levied		
			6			
40,000	145,000	155,000	7	TOTAL RESOURCES		
			8	REQUIREMENTS		
			9	Materials & Services		
	145,000	145,000	10		145,000	145,000
	145,000	145,000	11	TOTAL MATERIALS AND SERVICES		
			12			
40,000		10,000	13	RESERVED FOR FUTURE EXPENDITURE		
40,000	145,000	155,000	14	TOTAL REQUIREMENTS		