



# Port of Nehalem

## Board Meeting Minutes

December 20, 2023

NCRD School House Room

Nehalem, OR

### Commissioners:

Steve Huber – President  
Janice Laviolette – Vice President  
Dave DeVault - Secretary/Treasurer  
Damian Laviolette  
Darrell Winegar

**Staff:** Cammy Hickman

**Constituents:** Jack Thayer, Ray Steele

**1. CALL TO ORDER:** The meeting was called to order at 6:30 pm.

### 2. ADMINISTRATION

**A.** Accept Board Meeting Minutes for November.

**B.** Accept Financial Statements for November.

**C.** Accept Bills for November. Damian moved and Dave seconded a motion to accept Minutes, Financial Statements and Bills for December as stated. Motion carried 5/0.

**D.** Office Report – Cammy Hickman: December, 2023

- SDIS renewal: All renewal info has been sent to Veltri Insurance. Crime Coverage was not increased; remains at \$25K. Renewal premium due in January. Last year's premium was \$4,610.
- ODSL Status 12/1/2023: [email from Frisone] 'The waterway lease renewal application for 39683-ML is still in progress. 'The application is currently in a technical review stage where I work to develop a recommendation. While I am working on processing the application, the lease remains in a holdover status as per Section 1.5 of the lease. In essence, the application is being processed according to OAR (albeit slowly) and the lease continues to be in good standing while that happens. I apologize that the review is taking some time on my end, as I've had a high workload with site inspections, applications, and trainings from June through November.'
- Attendance to register for SDAO Conference, February 8-11 in Seaside was approved. Also noted the session scheduled Saturday, February 10, 2024 'How to Keep your Board out of the Press' would meet the new OGEC requirements for Board Members. Registration for a single day – all sessions – is \$140. Cammy will advise if any additional information becomes available.

- Surepayroll Year End Fees will be approximately \$100.
- Cammy inquired if there were any changes in the tide gauge status? The USGS March 2023 Invoice is still pending. The most recent contract was renewed through December 31. The Port will not renew it again. The invoice will continue to be held.

E. Field Operations Report – Dave DeVault: Both boats fit in the building and are stored for the winter. Dave briefed Lori Longfellow, City of Nehalem on her question about ownership of the two docks south of the Port docks. The City owns both docks. A general discussion ensued regarding impact of Fields v. City of Newport decision on the area; i.e. many local trails have been closed to the public.

### 3. OLD BUSINESS

A. NFIP BiOp Coalition Update – Damian Laviolette: There were approximately 20-30 people attending the recent Coalition Group meeting with Commissioners Sarah Absher and David Yamamoto. A good number of those were representing the Ports. A new commissioner is coming on replacing Mr. Yamamoto who will be supporting the Coalition. The Coalitions is ready to accept contributions now. Contributions will help pay for the lawyers and keep us in the loop and not for any legal actions.

### 4. NEW BUSINESS:

A. Donation: Ray Steele noted the sudden passing of community resident Lee Blackmon and asked the Port to consider a donation to the fund supporting his work for the Sea Haven Animal Rescue services. No action was taken.

B. Employee Christmas Gifts: It was determined to purchase \$250 Gift Certificates for employees at the Mohler Co-op and Manzanita Lumber.

5. PUBLIC COMMENTS: None

6. COMMISSIONERS' COMMENTS: Janice will not be attending the January, 2024 meeting.

7. ADJOURN: Meeting adjourned at 6:59 pm. **Next Meeting will be January 24, 2024 at 6:30pm.**

**Submitted:**

Cammy Hickman, Office Manager