



Port of Nehalem

Board Meeting Minutes

January 24, 2024

NCRD School House Room
Nehalem, OR

Commissioners:

Steve Huber – President
Janice Laviolette – Vice President - absent
Dave DeVault - Secretary/Treasurer
Damian Laviolette
Darrell Winegar

Staff: Cammy Hickman

Constituents: Jack Thayer, Ray Steele

1. CALL TO ORDER: The meeting was called to order at 6:30 pm.

2. ADMINISTRATION

A. Accept Board Meeting Minutes for December.

B. Accept Financial Statements for December. Jack inquired if the Port paid bank service fees for the checking and savings accounts at 1st Security Bank. Cammy will check and report.

B. Accept Bills for December. Damian moved and Dave seconded a motion to accept Minutes, Financial Statements and Bills for December as stated. Motion carried 4/0.

D. Office Report – Cammy Hickman: January, 2024.

- SDIS renewal Premium paid. \$5,826.00.
- OGEC Public Meetings Mandatory Training, OGEC Assessment paid \$567.41 \$1 million expenditures, once per term of office
- Registered for DOR Budget Classes in March via ZOOM
- Completed IRS Forms 941 and funds transferred via EFTP on January 19, 2024
- A contact will be need to be designated for telephone and email messages while attending SDAO Conference February 8 and 9. Janice was named.
- W-2's will be out next week.

E. Field Operations Report – Dave DeVault. Supplies were purchased for bilge pumps. Blocks are coming for the Alumaweld in preparation for bottom paint.

3. OLD BUSINESS

A. Jack noted the Nehalem Bay Wastewater had received the bid package for dike repair from Kennedy and Jenks.

4. NEW BUSINESS:

A. Following discussion, Nancy Hoffman's request for the Port of Nehalem to install Purple Marten Nest boxes on pilings above the McDonald Road Bridge was approved.

B. Following discussion, the Port will assist in 13th Biennial Nehalem Bay Estuary Cleanup scheduled for March 8, 2024. The Port will provide boat and crew.

5. PUBLIC COMMENTS: Jack inquired about additional insurance coverage in light of decision in Fleming v City of Newport.

6. COMMISSIONERS' COMMENTS: Damian asked about the possibility of offering one or two scholarships to area students. It was agreed he would obtain additional information and report at the February meeting.

7. ADJOURN: Meeting adjourned at 6:59 pm. **Next Meeting will be February 28, 2024 at 6:30pm.**

Submitted:

Cammy Hickman, Office Manager