



Port of Nehalem

Board Meeting Minutes

June 26, 2024

NCRD School House Room

Nehalem, OR

Commissioners:

Steve Huber – President
Janice Laviolette – Vice President
Dave DeVault - Secretary/Treasurer
Damian Laviolette
Darrell Winegar

Staff: Cammy Hickman

Constituents: Ray Steele

1. CALL TO ORDER: The meeting was called to order at 6:30 pm.

2. ADMINISTRATION

A-C: Janice moved and Dave seconded a motion to accept Minutes, Financial Statements and Bills for May. Motion carried 4/0.

D. Office Report – Cammy Hickman:

- The 2025 SDAO Best Practices Survey this year is focused on Public Meeting Training/Policy. The Port has the potential to receive up to a 10% credit on our 2025 annual insurance premium. Based on survey criteria, to date we have earned a 6% discount. Satisfying the remaining criteria would amount to the maximum 10% credit. The survey must be submitted by November 1, 2024.
 - Affiliate Membership – OPPA 2%
 - Public Meeting Checklist - 2%
 - SDAO Training – attended 2024 Conference (Office Mgr.) 2%
 - Establish a Public Meeting Policy 0%
 - Commissioner attend Public Meeting Training –online 0%
- Sure Payroll – service fee increase to approx. \$60 per month.
- SAIF Workers Comp premium paid \$687. Last year’s premium was \$1906.
- Oregonians for Floodplain Protection contribution sent. \$5,000
- CivicPlus Website Agreement signed. Project will be set up before the end of the month. Completion is projected for September.
- I’ll be out of the office the week of July 1. Family visiting.

E. Field Operations Report – Dave DeVault.

- Kevin maintaining the grounds.
- Buoys are out. A hazard buoy has been placed on a sandbar 200 yds. South of the Nehalem Boat Launch. Dave proposed getting about 6 more 'danger' buoys. NBWS let a contract for the bank stabilization project. Work to begin on July 1, 2024.
- ODFW Cormorant Hazing reimbursement received. A second invoice for fuel is still pending.
- Tide Gauge invoice has been paid.

3. OLD BUSINESS

A. Scholarships Proposal: Referencing email response from SDAO Representative to question from Janice regarding appropriateness of using public funds to fund a scholarship. Following discussion, Janice will discuss this further with Margaret Barber, Business Oregon and report back. Place on the July Agenda for follow-up.

B. ODFW Paper Licensing: In regards to ODFW's plan to convert from paper licensing to computer based and the impact on local licensing businesses. A test demonstration exercise using the computer entry protocol was not successful.

4. NEW BUSINESS:

A. Tide Runners: Representative unable to attend.

B. OPPA Dredging Meeting: Janice attended a ZOOM meeting sponsored OPPA. They are looking to increase revenue for projects. Emphasized our employees are covered under the Longshoreman's Act. Currently they are not. Cammy will contact SAIF about insurance and Janice will check with Margaret Barber. Other Ports reported on their projects including the South Jetty Project. Janice gave a presentation regarding the need for dredging to support local tourism.

C. Joint Transportation Committee Meeting Update. Janice attended and her assessment was their focus is on ways to increase funding beyond the gas tax, increase user fees, tax electrical vehicles and then index it to inflation.

5. PUBLIC COMMENTS: none

6. COMMISSIONERS' COMMENTS: -none

7. ADJOURN: Meeting adjourned at 7:10 pm.

Next Meeting will be July 24, 2024 at 6:30pm.

Submitted:

Cammy Hickman, Office Manager