



Port of Nehalem

Board Meeting Minutes

September 25, 2024

NCRD – Old School House Room
Nehalem, OR

Commissioners:

Steve Huber – President - Absent
Janice Laviolette – Vice President
Dave DeVault - Secretary/Treasurer
Damian Laviolette
Darrell Winegar

Staff: Cammy Hickman

Constituents: Ray Steele, Jack Thayer

1. CALL TO ORDER: The meeting was called to order at 6:31 pm.

2. ADMINISTRATION

A-C: Janice raised a question about duplicate payments of \$72 to T & L. Cammy will investigate the item and report back. Cammy noted a change in the interest credit amount for LGIP interest. Dave inquired if LeeAnn Jordan's September rent has been received. It was received on September 23 including the late payment fee. Dave moved, and Darrell seconded a motion to accept Minutes, Financial Statements and Bills for August. Motion carried 3/0. (Damian not present at this point.)

D. Office Report – Cammy Hickman:

- Pacific Northwest Coast Paddling Club/Tiderunners Agreement has been revised and signed effective through December 31, 2024 and will be renewed annually on January 1.
- Report in Lieu of Audit: The Supplemental Performance/Fidelity Bond (\$100,000) secured to increase our coverage to qualify for the RLA has been received. Fee - \$433. The Report in Lieu of Audit was submitted on September 16 and copies provided to the Commissioners. Filing fee is \$80.
- Waterway Lease Completed. Liability Insurance coverage amounts are satisfied, Certificate of Insurance submitted, and lease filing fee paid. The agreement will be signed now by ODSL and a copy returned to us. The Lease is in effect until December 31, 2037.
- Website:
 - CivicPlus – I've registered for the Basic & Advanced training scheduled for September 19. Cammy has access to the test site and will be working with it over the next few weeks.
 - An application for our ".gov" domain – portofnehaem.gov - has been submitted. It will be at least 8 weeks before we can expect the designation. CivicPlus recommends retaining our .org for at least one year following assignment of .gov. since users are used to that domain currently. CivicPlus can

redirect the .org domain to .gov for that year. Then we can drop the .org entirely after that.

- SLGCP Website Grant: Registration closed due to significant number of applicants. The underwriter informed me their will likely be a third round of applications within the next 6 months. I'll register to apply when notified.

- Damian noted an email notice from DSL of rulemaking beginning this year 'on the management of leases, licenses, and registrations along Oregon-owned waterways to ...establish consistency in lease rate calculations, cover administrative costs from application fees, clarify the initial term of lease, etc.'

E. Field Operations Report – Dave DeVault.

- Kevin has requested the Port purchase a battery operated leaf blower. Approved.
- Kevin plans to take the buoys out around October 20, 2024.

3. OLD BUSINESS

A. Scholarships Proposal: Damian reported he will meet with Esther Troyer, Neah-kah-nie School District Guidance Counselor in mid-October. All documentation will be prepared before the Port's October 23rd business meeting.

B. BiOp Implementation: Jack asked about the expedited implementation of the schedule as noted in the September minutes. Damian advised that all entities involved are concerned about the adverse impact of any of the three proposed implementation options as they have not had ample time to flesh them out. Ms. Absher will be on the October 23, 2024 meeting agenda.

4. NEW BUSINESS

A. Nehalem Bay Wastewater Payment: Dave advised the stabilization project was completed. He will contact NBWS to request an invoice for the Port's contribution of \$30,000 to the project. Photos of the project are on YouTube.

5. PUBLIC COMMENTS:

- Jack noted the State of Oregon has approved a rental rate increase for 2025 of 10%.
- Secondly, ODFW has requested from people, particularly Manzanita, how much water they are pumping out of the river.

6. COMMISSIONERS' COMMENTS:

- Damian asked about City Manager Cliff Kemp.
- Damian reported Tillamook County Commissioners tabled activity regarding the Wind Turbine project progression on the Coast.
- Damian noted there may be a \$24 million bond levy proposal for 911 infrastructure refreshment on the ballot this year.

7. ADJOURN: Meeting adjourned at 7:13 pm.

Next Meeting will be October 23, 2024, at 6:30pm.

Submitted:

Cammy Hickman, Office Manager